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BY-LAWS OF THE HANLAN'S POINT - TORONTO AND SOUTHERN ONTARIO CHAPTER OF THE SOCIETY FOR AMERICAN BASEBALL RESEARCH

ARTICLE I: CHAPTER

Section 1 – Name

This organization shall be called the Hanlan's Point - Toronto and Southern Ontario (Hanlan's Point) Chapter of the Society for American Baseball Research (SABR).

Section 2 – Bylaws

These bylaws are intended to supplement and be deemed subordinate to the constitution and bylaws of the Society for American Baseball Research. Wherever any conflict shall arise between any provisions thereof and such constitution and bylaws of SABR, the latter shall prevail. The Chapter will follow all provisions of SABR, including those in SABR's Chapter Governance and Standards Handbook, and in SABR's Events Code of Conduct (see <https://sabr.org/events/code-of-conduct>).

Section 3 - Operations

The operating year for the Chapter is June 1 – May 31 in coordination with the established time frame for annual reporting required by SABR. Responsibility for Chapter operations and compliance with SABR Issued Chapter Governance and Standards Handbook resides with the Chapter Board. The Board may establish committees, including planning and other special projects to assist with completion of operations (See Article IV).

Section 4 - Annual General Meeting

The final Chapter meeting of the operating year will include an Annual General Meeting (AGM) component. The AGM will consist of a report on the past year's operations and election of a

Board for the upcoming operational year. A quorum shall consist of at least 10 Chapter members for semi-annual business meetings.

Section 5 – Chapter Leadership

The Chapter's elected officers shall consist of a President, a Secretary/Treasurer, a Communications Director, a Membership Director, a Social Media Director Coordinator for events in the Greater Toronto Area and one for SW Ontario, who along with the non-voting positions of Past-President and Newsletter Editor shall collectively comprise the Chapter Board of Directors (the Board. See Article II). The Board shall establish the dates and locations of the Chapter's meetings and other events and activities. The Board shall conduct the business of the Chapter between Chapter meetings.

Section 6 – Board Meetings

The Board of Directors shall hold at least four regular Board meetings, open to the membership, during the year. Board meetings may be held in person or online. A quorum at any Board meeting shall consist of a majority of Board members. Chapter members may attend Board meetings on request. The Board may choose to go into Executive Session, without membership attendance, at any Board meeting. Special meetings of the Board of Directors may be called by the President or by a majority of the sitting Board members.

Section 7 – Chapter Meetings

The Chapter shall have 4 meetings annually: a fall meeting in Toronto, a virtual meeting on or near SABR Day, a spring meeting at the Canadian Baseball Hall of Fame and Museum in St. Marys and an in-person meeting in concert with attendance at a baseball game between teams in the Intercounty League.

The President will conduct business at Chapter meetings. Chapter members may bring up new business during the business portion of the Chapter meeting.

ARTICLE II: CHAPTER BOARD AND OFFICERS

Section 1 – Directors/Officers

The positions and responsibilities on the Board will include 7 voting positions: Chapter Leader/President, Secretary/Treasurer, Membership Director, Communications Director, Social Media Director, Co-ordinator GTA and Co-ordinator SW to provide logistical support for in-person events held in South-Western Ontario.

The Board will have two non-voting positions; Past President and Newsletter Editor.

At the spring Chapter meeting the membership shall elect the first four listed Director positions in even-numbered years and the remaining three listed Director positions in odd-numbered years. Membership in SABR is required to serve on the Hanlan's Point Chapter Board of Directors.

Section 2 - Terms of Office

Directors/Officers shall serve a term of two years. The term shall start July 1st .

Section 3 - Vacating of Positions

If a vacancy on the Board of Directors occurs, a special election shall be held by the membership at the next Chapter meeting to fill the unexpired term.

ARTICLE III: DUTIES OF OFFICERS/VOTING BOARD MEMBERS

The following job descriptions may be amended as needed, on the recommendation of the incumbents, with approval of the Board of Directors.

Chapter Leader/President

The overall role of Leader is to ensure the Chapter operates in compliance with both the Chapter standards established by the Society for American Baseball Research (SABR) National Board and Chapter By-Laws. In coordination with the Secretary, the Leader will ensure Board meetings are held as required, with a minimum standard of one meeting per quarter (see Article II). Working with the Membership Director, the Leader will support coordination of membership retention and recruitment efforts with activities organized by both the Planning Committee and the Coordinators GTA and SWO.

Working with the Communications and Social Media Directors, the Leader will also support the timely issuance of Chapter communications and updates. The Leader will issue a welcome to SABR email on a timely basis to new members, based on advisory communications sent by SABR staff and, finally, submit the required annual report on Chapter activities to SABR Head Office by May 31.

Secretary/Treasurer

Secretarial duties shall include taking the minutes of Board of Directors meetings and notes of Chapter meetings; providing copies of minutes to the Board members promptly (within a week) after a Board meeting; posting a copy of approved Board minutes to the Chapter's portion of the SABR website; maintaining an archive copy of the minutes and maintaining the archives of the Hanlan's Point Chapter, such as minutes, publications, membership directories, and research presentations given at regional meetings, photographs, etc.; preparing an annual report for submission to the national SABR office by the end of the current SABR year (as established by SABR).

The Treasurer duties are as follows:

- Maintain the Chapter's bank account
- Collect and deposit all funds received by the Chapter in the Chapter's bank account, including donations and reimbursements from the national SABR office
- Balance the Chapter checkbook with bank statements monthly
- Pay Chapter bills and Board-approved reimbursements to Chapter members
- Pay expenses related to Chapter and Board meetings
- Submit receipts to the SABR national office for Chapter meeting expenses

- Submit an annual Chapter financial statement to the national SABR office by the end of the current SABR year (as established by SABR)
- Collect fees for Chapter meetings and events from attendees, as appropriate
- Provide financial materials as needed for Chapter meetings.

Membership Director

The Membership Director shall monitor changes in membership numbers and interests, chair the Membership Committee and, with the support of the Committee, assist with generation of programming ideas.

Communications Director

The overall role of the Chapter Communications Lead is to ensure the Chapter is fully informed on all special events, special projects and calls to actions that engage all members to be proud and involved members of the Hanlan's Point Chapter.

Specific duties:

- In coordination with the Chapter leader and committee members, ensure all members are invited and registered for meeting and events
- Manage registration for in-person or virtual events requiring the usage of Eventbrite.
- Follow up with member's request to promote or engage other members
- Assist with securing guest speakers for special events and meetings
- Set up Zoom events for all hybrid meetings
- Relay complaints or suggestions on improve engagement within the Chapter
- Support social media initiatives by ensuring meetings and events are promoted effectively
- Deliver and communicate calls to action from SABR headquarters to membership
- Assist with on-going recruitment of new members

Social Media Director

The Social Media Director will be responsible for administering the SABR_HP Hanlan's Point Chapter SABR X/Twitter account, regularly tweet interesting information pertaining to baseball with an emphasis on Canadian content and include links to SABR original research as needed. Where applicable, he/she will mention the SABR BioProject, GamesProject, Baseball Research Journal (BRJ) articles and acknowledge other SABR groups or SABR members' Twitter accounts. The Director will highlight birth dates and career accomplishments of Canadian-born players and note OTD (on this date in baseball history) for significant games from Blue Jays, Expos, or general Canadian baseball

history, and accomplishments by Canadian-born players. He/she will include other interesting and informative content specific to Canadian baseball.

The Director will liaise with the Communications Director re: content related to Hanlan's Point that we should cross-post or cross-promote (e.g., information to be posted on Twitter and the SABR Hanlan's Point Facebook page, or through a SABR group email). He/she will also receive input and suggestions from all SABR Hanlan's Point members for OTD material (or any other content ideas) for posting to X/Twitter in a timely fashion.

Coordinator, GTA

The Coordinator, GTA will assist the Chapter Executive on any events or activities to be held in the region, maintain a listing of members with email address and phone number who reside within the subject region and reach out to these members on an as needed basis. The Coordinator will also communicate with the newsletter editor on baseball activities or events in their region that could be of interest to SABR members and provide support for Chapter activities including, but not limited to, communications with regional members and other relevant baseball organizations, ride-sharing and offering of other cost sharing suggestions.

Coordinator, SW Ontario

The Coordinator, SW Ontario will assist the Chapter Executive on any events or activities to be held in the region, maintain a listing of members with email address and phone number who reside within the subject region and reach out to these members on an as needed basis. The Coordinator will also communicate with the newsletter editor on baseball activities or events in their region that could be of interest to SABR members and provide support for Chapter activities including, but not limited to, communications with regional members and other relevant baseball organizations, ride-sharing and offering of other cost sharing suggestions.

Newsletter Editor

The Newsletter Editor will prepare the Jenkins Journal, the Hanlan's Point Chapter newsletter four times annually. They will coordinate with the Chapter Leader/President to include relevant Chapter information, updates on SABR activities, as well as reaching out to members for any items they would like included in the newsletter. The Editor will conduct research on Canadian baseball activities of interest to the Chapter, other SABR events and anything Chapter members have submitted (with potential editing requirements). The Newsletter Editor will upload the newsletter to the SABR website and distribute to the members via Chapter message and email.

ARTICLE IV: COMMITTEES AND SPECIAL FUNCTIONS

Section 1 – Chapter Website

The Board may oversee the management of a website. If the Chapter does maintain a website, the Board shall appoint a Chapter member to serve in the role of webmaster. The term shall be for one year, and the appointment is renewable.

Section 2 – Chapter Publications and Social Media

The Board shall determine any Chapter publications to be distributed to Chapter members and determine the fees, if any, to be charged for Chapter publications. The Board shall appoint Chapter members to serve in the roles of Newsletter Editor and/or other publication roles as deemed necessary.

Section 3 – Chapter Committees

Standing committees include a Planning Committee chaired by the Chapter Leader, a Membership Committee chaired by the Membership Director and a Technology Committee chaired by the Communications Director. Ad Hoc committees may be established for specific projects at the request of a Director who will also serve as Chair of the Committee.

ARTICLE V: AMENDMENTS AND POLICIES

Section 1 - Procedure for Amending By-Laws

Except as indicated for the duties of Directors/Officers of the Chapter (Article III), these By-Laws may be amended by the affirmative vote of two-thirds of the members voting at the Annual General Meeting (AGM).

Section 2 - Policies and Rules

The Board of Directors and/or the membership at the Annual General Meeting are empowered to formulate and write policies or rules relating to Chapter business. These policies or rules may be passed by a simple majority of those present and voting. Any policy or rule set by the Board of Directors may be rescinded by a three-fifths vote of the members present and voting at the AGM. Any policies or rules so formulated must be consistent with Chapter By-Laws and the Constitution and By-Laws of the Society for American Baseball Research.

ARTICLE VI: APPROPRIATIONS

Section 1 - Approval Process

Appropriations of Chapter funds exceeding \$100.00 are subject to approval by the Board of Directors.